



# Sample Form & Instructions

## Annual Amusement Ride or Device Certificate of Inspection

Please refer to the sample certificate and description below to complete this document correctly.

The form is titled "Annual Amusement Ride or Device Certificate of Inspection" and is revised 3/2015. It is divided into three main sections:

- Section 1 (Green border):** Owner/Operator Information. This section includes fields for Owner/Operator Name, Email Address, Permanent Address, and Location of Inspection. It also includes Registration # and Phone #.
- Section 2 (Purple border):** Amusement Ride or Device Information. This is a table with columns for Item #, Name, Serial #, Manufacturer, Class (A/B), and Inspection Date. It lists six items: Auto Combo, Bear Affair, Century Wheel, Fire Chief, Freak Out, and Pirate Ship.
- Section 3 (Blue border):** Inspector Information and Certification. This section includes fields for Inspector Name, Email Address, Business Address, Certification Type, Certification Level, Certification #, Inspector Signature, and Date. It also contains a certification statement and a digital signature block.

At the bottom of the form, it says "Colorado Division of Oil and Public Safety" and provides the website [www.colorado.gov/ops](http://www.colorado.gov/ops).

1. **Owner/Operator Information** – This section may be completed by the operator or Third-Party inspector.
2. **Amusement Ride or Device Information**
  - a. Item Numbers – This section is for the “count” or number of devices being inspected. Operators registering more than 10 devices will submit multiple forms. The second form should include Item #'s 11-20; the third form should include Item #'s 21-30, etc.
  - b. Serial Numbers – If a serial number was not assigned by the manufacturer, the owner/operator should assign a permanent serial number to the ride or device.
  - c. Inspection Dates – Please enter the actual date that the inspection was completed.
3. **Inspector Information and Certification**
  - a. This section should be completed by the Third-Party Inspector. Approved certification types and levels can be selected from the drop-down boxes in this section. Please contact our office if you hold certification type or level not listed.
  - b. Inspector Signature – This section can only be completed by the Third-Party inspector that completed the inspection of the device(s) being registered. Signatures may be digital or manual.
  - c. Inspector Signature Date – Please enter the date the certification is being completed, not the date of the inspection.