Date: January 9, 2020
Location: Colorado Department of Labor and Employment
633 17th Street, Suite 500
Denver, CO 80202

Present:

<table>
<thead>
<tr>
<th>✔️</th>
<th>Chris Kampmann</th>
<th>✔️*</th>
<th>Jim Moody</th>
<th>✔</th>
<th>Mark Williams</th>
<th>Ted Jensen</th>
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<tbody>
<tr>
<td></td>
<td>Eric Kirkpatrick</td>
<td>✔️*</td>
<td>Julie Mileham</td>
<td>✔</td>
<td>Mark Jurgemeyer</td>
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<tr>
<td>✔️*</td>
<td>Jeannette Jones</td>
<td>✔</td>
<td>Kat Duitsman</td>
<td>Mark Frasier</td>
<td>✔</td>
<td>Tom Sturmer</td>
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<td>✔</td>
<td>Rob Ellis</td>
<td>Lori Warner</td>
<td>✔️*</td>
<td>Patrick Fitzgerald</td>
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* Indicates arrival after roll call

Note: The meeting was recorded and started at 10:07 am. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us

MINUTES APPROVAL: A Motion was made to approve the minutes from the December 12, 2019, meeting: motion carried and discussion was entered. There was no discussion; a vote was taken to approve the minutes. It was approved by a unanimous vote.

BEST PRACTICES

Road Grading
- An update of the draft Road Maintenance Guide was shared from CO 811 Procedures Committee
- A procedure at CO 811 is a separate item from a Best Practice; survey sent to CO 811 Members
- Will be presented to the Best Practice group once finalized

“SUE”
- Members reviewed the draft Best Practice and shared the content with the audience
- Representatives from ACEC, CDOT, and engineers were present to discuss their understanding and concerns with fulfilling the requirements of the SUE portion of the law.
- Ongoing notes were taken to assist in developing the best practice, including drafting some language

OTHER BUSINESS:
- Members discussed a meeting summary to provide at the full Safety Commission meeting (January 9, 2020 from 12-4pm)
- Members discussed topics for the next Best Practices meeting

The next meeting is scheduled for February 13, 2020. Meeting adjourned at 11:35 am.