

Colorado Department of Labor and Employment Division of Oil and Public Safety – Conveyance Program 633 17th Street, Suite 500

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Conveyance Online Payment Instructions

(02-26-2020)

How to make an online payment.

Conveya	linces	Welcome Back, Test Inspector		
		Conveyance Database		
Search	Q	Colorado Division of Oil and Public Safety		
Home				
Conveyance Database		Welcome to the official Colorado Conveyance Database. This website allows members of the general public to: • View a list of all Conveyances registered within the State of Colorado		
Register a Conv	eyance	Search for a specific Conveyance device		
		Registered users may use this website to:		
Pay Fee/Invoice	on your	Register a new Conveyance device		
Account		 Apply for a Conveyance professional license (for contractors, mechanics, and inspectors) 		
		Apply for a Conveyance construction permit		
Pay Fee/Invoice	on behalf of	Pay an invoice		
others	· · · · · · · · · · · · · · · · · · ·			

- 1. Log in or register to create an account.
- 2. From the left hand menu, choose Pay Fee/Invoice on behalf of others. This is the quickest way to pay a conveyance invoice.

From the Payment Collection Type drop down choose:

- 1. Applications: This will be the number on the invoice for all license type invoices. For example, 19-0999.
- 2. Conveyance by conveyance number. This is the state assigned number for a conveyance. For example, CP08000001. These fees are for registrations, certificate fees, or fines.
- 3. Do not choose license number. The fees for licenses are all under applications.
- 4. Permit is for installation or alteration permits. For example, CP08-000001.

Type in one of the Reference numbers as printed on the invoice and click on "search".

Payment Collection Type				
Conveyance By Conveya	nce Number		•	
Conveyance By Con	veyance Number			
Conveyance Number	cp18-000410	Search		

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The	number	will	appear	on the	left hand	d column
THE	number	VVIII	appear	on the	iert nam	

Conveyance Number	Search
Please select one of the rows below: Conveyance Number:cp18-000410	Payable Items:
Number	
CP18-000410	

Click on the number and the invoice will appear in the payable items column. Check the box to the left of the invoice number, then choose add selections to items list.

Number:cp18-000410		Payable Items:					
10			Number	Balance Due	Invoice Date		
			I-0004833	\$30.00	5/7/2019		
			I-0004834	\$30.00	5/7/2019		
			I-0004837	\$30.00	5/7/2019		
			I-0004836	\$30.00	5/7/2019		
			I-0004835	\$30.00	5/7/2019		
			Add Sel	ections to Items	List		
ew ltems in Cart" which o	h will take you		1 of 1 e payment :	screens.			
Invoice Date	Recipient						
5/7/2010		GOwtham Person					
5/7/2019	Gowtham Test						
5/7/2019							