



**Date:** March 17, 2020

**Location:** Colorado Department of Labor and Employment  
 Remote via webinar

**Present:**

✓	Chris Kampmann	✓	Jim Moody	✓*	Mark Williams	✓	Ted Jensen
✓**	Eric Kirkpatrick	✓**	Julie Mileham	✓	Mark Jurgemeyer	✓**	Ray Swedfeger
	Jeannette Jones	✓	Kat Duitsman	✓**	Mark Frasier	✓	Tom Sturmer
✓	Rob Ellis	✓	Lori Warner	✓	Patrick Fitzgerald		

\* Appeared on the webinar attendee list; unable to confirm during roll call

\*\*Attended by phone (in listen only mode)

**Note:** The meeting was recorded and started at 1:05pm. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting [cdle\\_safetycommission@state.co.us](mailto:cdle_safetycommission@state.co.us).

**EXECUTIVE SESSION**

Item: Discussion with attorney (AG’s office) on matters related to COVID-19. The committee motioned for executive session, motion carried and executive session was entered. After exiting the executive session, the members returned to the topic of COVID-19 impact on utility locates.

**COVID-19: Impact on utility locates**

The Safety Commission discussed several items regarding the current situation:

- Far reaching impact of locates not being performed, and there is a desire to be proactive.
- Potential to send a letter or other communication to the industry regarding the impact of COVID-19 and the responsibilities of the involved parties. The Commission wants to work with CO 811 to disseminate information.
- CO 811 staff (JD, Jose, Carla & Whitney) joined the discussion to advise the Commission of their tele-work (office closed) system - that will begin 100% as of 3/20/2020.
- CO 811 confirmed that they can collaborate with the Commission (can send something on the Commission’s behalf via their mailing list).
- CO 811 staff advised the current status of Facility Owners that have some level of closure (varies by members). CO 811 has 1 (Adams County) member that they have been unsuccessful via any communication method to communicate the importance of being reachable for emergency situations/locates. Closure status may change in the future; CO 811 is working to keep their website as current as possible.

- CO 811 advised that when members reach out to advise of closures to facilities, the CO 811 staff are advising and reiterating the requirements of the law & trying to ensure a point of contact remains available.
- SC Members asked where they can find information about the impact of COVID-19 within CO 811 resources. CO 811 advised that there is a COVID Pop Up when persons log onto their website.
- CO 811 shared their communication related to COVID and their desire to help during this time to their stakeholders.
- SC members asked for clarification regarding CO 811's position on excavating if locates do not occur. SC members advised CO 811 that some of their published information may not be accurate. Additionally, CO 811's set up with a Positive Response of COVID-19 will prevent renotification from occurring. The question is whether or not this is an effective path forward (that complies with the law). CO 811's legal counsel (David) joined the call and clarified that the COVID-19 positive response code was to advise excavators of the facility closure and lack of locates forthcoming during said closure. Commission advised that this is something that may require additional consideration; CO 811 staff agreed to reevaluate the language.
- CO 811 and the SC members discussed the potential contents of a collaborative communication or at least utilizing CO 811 mailing to address both the impact of COVID-19 on facility responses and a path forward should locates not occur.
- Next steps: Review a draft started by Rob E.; consider including: "who we are, our goals, our recommendations to follow the law & who is the audience." Once a draft has been developed it will require a meeting and final review & vote.
- At the conclusion of the meeting it was discussed that (to expedite it's being sent out to the industry) the letter should be from the UDP SC - via the CO 811 listserv, and that CO 811 can determine what additional correspondence they send based on its content.

**OTHER BUSINESS:**

- A next meeting date & time was selected.
- Agenda for the next meeting was discussed.

The next meeting is scheduled for March 19, 2020.

Meeting adjourned at 3:00 pm.