



April 17, 2020

Colorado Department of Labor and Employment  
 9:00 AM

Present: Renee Shellhorse, Susan DeMeules, Brett Redd, Steve Callahan, Tony Congram, Scott Paulson, Mahesh Albuquerque, and Lukas Staks.

Absent:

Note: The meeting was recorded and started at 9:00 AM.

**MINUTES APPROVAL: February 21, 2020.**

Scott Paulson motioned approval and Brett Redd seconded. Minutes were approved unanimously.

**STAFF REPORTS**

- **March 2020** - 81 claims received, \$1.7 million requested, 64 claims approved, \$1.9 reimbursed.
- **Fund Balance** - \$2.9 million, average processing turnaround time of 44 days.
- **Applications not yet presented** - 6 applications from 2019, 4 of them are scheduled for this meeting  
 47 applications from 2020, 18 of them are scheduled for this meeting

**OPS UPDATES/ANNOUNCEMENTS**

- Mahesh provided a general report about changes that have been made due to the COVID-19 health crisis:
  - Most of the OPS staff is working from home.
  - Inspections are only being conducted on high priority sites and emergency response.
  - A 60-day extension was granted for compliance deadlines in March and April, where necessary.
  - The requirement of a dedicated phone for unattended fueling was waived.
  - A gasoline RVP waiver was issued for April. Waivers for May and June are being considered as well.
  - It is estimated that gasoline sales were reduced by 33% in March and 75% in April. Since the Petroleum Storage Tank Fund's primary source of income is the Environmental Response Surcharge, and it is tied to fuel sales, it is expected that revenue will decrease significantly. Calculations suggest instead of receiving the average of \$3 million per month, the Fund will only receive \$2 million for the month of March revenue in April and \$1 million for the month of April revenue in May.
  - Due to the anticipated revenue decline, the Fund will process payments closer to the deadline, prioritizing work done on state lead sites by risk, and reducing expenses elsewhere where possible. In addition, OPS recommends discontinuing the Fund Policy 29 reimbursement for tank removal costs and the waiver of the \$10,000 deductible incentives at the end of this fiscal year, June 30, 2020. This will be discussed further and voted on at the May 15th PSTC meeting.
  - Should the "Stay at Home" Governor's Executive Order continue into May, it is predicted the Fund will be drawn down by the end of the fiscal year. In that case more drastic measures would be warranted at the next PSTC meeting in May, which may include temporarily suspending or prorating payments for some period of time.

**PRESENTATION OF APPLICATIONS - POLICY 29 TANK REMOVAL**

OWNER ID	FACILITY NAME	APPROVED REIMBURSEMENT
18457	Safeway Fuel Center #1974	\$30,000.00
18457	Safeway Fuel Center #1587	\$30,000.00

20775	Circle K Store #2709893	\$30,000.00
23043	Stinker Stores Co Inc	\$30,000.00
23043	Stinker Stores Co Inc	\$24,000.00
19537	Western Petroleum Bulk Plant	\$19,575.00
23550	Texas Tire and Auto	\$30,000.00
20519	ROF Properties, LLC	\$24,000.00
19338	Nan's	\$9,242.98
<b>Total to be reimbursed for Policy #29 Applications</b>		<b>\$226,817.98</b>

**1st Motion:** Susan DeMeules **2nd Motion:** Scott Paulson  
Approved Unanimously

**PRESENTATION OF APPLICATIONS--RAPs**

Committee Date	RAP	Site Name	Costs Submitted	Unallowed Costs	Approved Costs	Eligibility	PERCENT REDUCTIONS IMPOSED BY PSTC					Waiver Requested	Waiver Granted	Waiver Denied	Reasoning for denial and/or additional comments
							Reg	Rel. Det	Rel. Rep	Closure	Total				
4/17/2020	34168	Greeley 10 U-Pump-It #820	\$25,889.49	\$0.00	\$25,889.49	TO/O w/ ded					0	Waiver not requested	<input type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	34234	Alta #6115	\$27,035.04	\$0.00	\$27,035.04	TO/O w/ ded					0	Waiver not requested	<input type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	34235	Alta #6117	\$16,399.46	\$0.00	\$16,399.46	TO/O w/ ded					0		<input type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	34236	Alta #6104	\$21,334.98	\$0.00	\$21,334.98	TO/O w/ ded					0		<input type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	34237	Alta #6106	\$32,342.18	\$0.00	\$32,342.18	TO/O w/ ded					0		<input type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	34347	Liberty High School	\$18,138.58	\$0.00	\$18,138.58	TO/O w/ ded					0		<input type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	34269	Valley Ranch & Auto Supply	\$12,287.53	\$0.00	\$12,287.53	TO/O w/ ded					0		<input type="checkbox"/>	<input type="checkbox"/>	Brett Redd recused himself.
4/17/2020	34312	C&F Food Store #10	\$85,107.71	\$0.00	\$85,107.71	TO/O w/ ded					0		<input type="checkbox"/>	<input type="checkbox"/>	Brett Redd recused himself.
4/17/2020	34333	Stinker Store #323	\$12,874.29	\$527.00	\$12,347.29	TO/O w/ ded					0		<input type="checkbox"/>	<input type="checkbox"/>	Brett Redd recused himself.
4/17/2020	34335	Stinker Store #319	\$11,664.87	\$0.00	\$11,664.87	TO/O w/ ded					0		<input type="checkbox"/>	<input type="checkbox"/>	Brett Redd recused himself.
4/17/2020	34334	Stinker Store #322	\$16,543.27	\$601.75	\$15,941.52	TO/O w/ ded					0		<input type="checkbox"/>	<input type="checkbox"/>	Brett Redd recused himself.
4/17/2020	34136	Meadows Market	\$21,709.28	\$0.00	\$21,709.28	TO/O w/ ded					0		<input type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	34308	Alta Convenience #3401	\$23,051.27	\$165.00	\$22,886.27	TO/O w/ ded					0		<input type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	34240	Twin Star Energy Store #528	\$40,014.20	\$0.00	\$40,014.20	TO/O w/ ded					0		<input type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	34103	Stop 'N Save #11	\$47,364.95	\$569.00	\$46,795.95	TO/O w/ ded					0		<input type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	34361	Meeker Full Service	\$16,742.17	\$0.00	\$16,742.17	TO/O w/ ded					0	2019 Tank Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	34238	Twin Star Energy #2	\$23,379.40	\$0.00	\$23,379.40	TO/O w/ ded					0		<input type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	34233	Triad Western Constructors	\$13,426.23	\$0.00	\$13,426.23	TO/O w/ ded					0	2019 Tank Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	34374	Commerce City-U-Pump-It #802	\$41,424.91	\$0.00	\$41,424.91	TO/O w/ ded			3		3		<input type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	34228	Circle K Store #2709870	\$75,968.02	\$0.00	\$75,968.02	TO/O w/ ded				10	10		<input type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	34325	Kum and Go #916	\$25,594.89	\$0.00	\$25,594.89	TO/O w/ ded			5		5		<input type="checkbox"/>	<input type="checkbox"/>	
4/17/2020	33826	Agfinty Mead	\$70,227.36	\$347.32	\$69,880.06	TO/O w/ ded							<input type="checkbox"/>	<input type="checkbox"/>	Application was tabled, applicant stated to have the records.

Meeting adjourned at 10:53 AM

These minutes represent a summary of this meeting. For a detailed file, please submit a file review request to the Public Records Center

Luz Duque, Committee Organizer

