



Date: May 14, 2020

Location: Remote webinar

Present:

	Chris Kampmann	✓	Jim Moody	✓	Mark Williams		Ted Jensen
	Eric Kirkpatrick		Julie Mileham	✓	Mark Jurgemeyer	✓	Ray Swedfeger
✓	Jeannette Jones	✓	Kat Duitsman		Mark Frasier	✓	Tom Sturmer
	Rob Ellis	✓*	Lori Warner		Patrick Fitzgerald		

* Indicates arrival after roll call

Note: The meeting was recorded and started at 10:03 am. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us

MINUTES APPROVAL: A Motion was made to approve the minutes from the March 12, 2020, meeting: motion carried and discussion was entered. There was no discussion; a vote was taken to approve the minutes. It was approved by a unanimous vote.

BEST PRACTICES

Training Course Approval

- Members discussed their initial thoughts on criteria, content and format through which they would consider training courses from various companies
- Members determined that they want to develop a process and evaluation criteria to approve courses and, later, determine how to advertise the ability to be an approved course.
- The draft Google Form developed was reviewed, initial feedback given.
- To allow members to consider the new topic, the members will revisit this next month and determine additional work to be done.

Damage Prevention Fund

- OPS staff advised the members of funding overages in the Safety Commission Fund, administrative costs, and requested that the entire SC consider providing some funds from the Damage Prevention Fund to OPS to cover a portion of the difference. This information was provided to the Best Practice group in light of the work they are doing with the Damage Prevention Fund - no decisions will be made until the entire Commission is informed.
- Members discussed their initial thoughts on criteria, flow chart, and methods by which funds would be disbursed.
- To allow members to consider the new topic, the members will revisit this next month and determine additional work to be done.

OTHER BUSINESS:

- Members discussed a meeting summary to provide at the full Safety Commission meeting (May 14, 2020, from 12-4 pm)
- Members discussed topics for the next Best Practices meeting

The next meeting is scheduled for: June 11, 2020.

Meeting adjourned at 11:30 am.