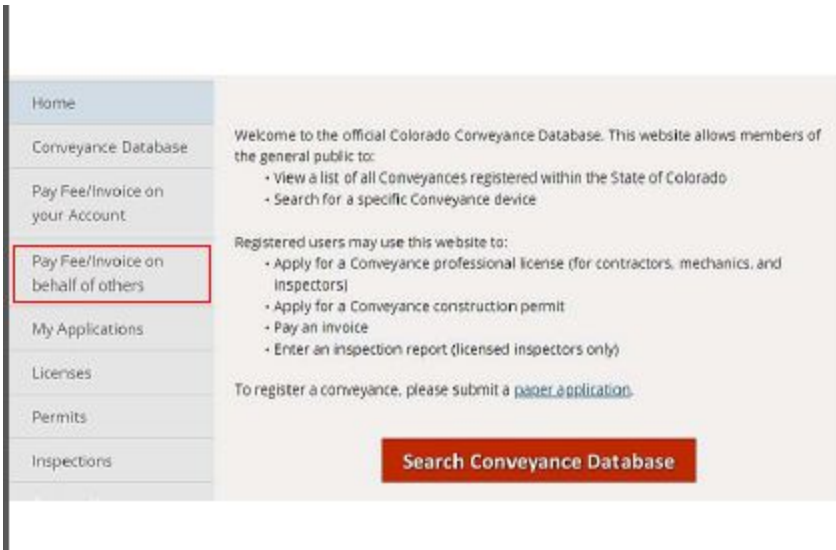




How to Make an Online Payment

1. Log in or register to create an account.
2. From the left-hand menu, choose Pay Fee/Invoice on behalf of others. This is the quickest way to pay a conveyance invoice



From the Payment Collection Type drop down choose Invoice .


Type in the Invoice number and click on “search”.

Click on the invoice number in the left column. The invoice will appear in the right column.

Please select one of the rows below:

Invoice Number: I-0011990

Number

I-0011990 

Payable Items:

Invoices

<input type="checkbox"/>	Number	Balance Due	Inv
<input type="checkbox"/>	I-0011990	\$90.00	9/8/2020

[Add Selections to Items List](#)

Check the box to the left of the invoice number, and click on “Add Selections to Items Lists”.

Items List (1) \$90.00

Invoices (\$90)

	Number	Invoice Date	Recipient
X	I-0011990	9/8/2020	-

Page 1 of 1

[View Items in Cart](#) [Cancel](#)

You may then search for additional invoices or proceed to view items in cart

Invoices

Number	Balance Due	Invoice Date
I-0011990	\$90.00	9/8/2020

Total Selected **\$507.00**

[Refresh Total](#)

Email Receipt To cdleopsdatabasetesting@state.co.us

[Continue](#)

From the cart, click continue to enter credit card or e-check information.