



**Date:** March 11, 2021

**Location:** Remote Webinar

**Present:**

✓	Chris Kampmann	✓	Jim Moody	✓	Mark Williams	✓	Ted Jensen
✓	Ray Swedfeger	✓	Patricia McKinney-Clark	✓	Dale Kishbaugh		
✓	Jeannette Jones	✓	Dana Bijold	✓	Mark Frasier		
✓	Rob Ellis	✓	Lori Warner	✓	Patrick Fitzgerald		

\* Indicates arrival after roll call . - indicates technical difficulties during roll call

**Note:** The meeting was recorded and started at 12:00 pm. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting [cdle\\_safetycommission@state.co.us](mailto:cdle_safetycommission@state.co.us).

**MINUTES APPROVAL:**

**A Motion was made to approve the minutes from the February 11, 2021 meeting:** motion carried and discussion was entered. There was no further discussion, a vote was taken to approve the minutes. It was unanimously approved.

**CURRENT BUSINESS**

**CO 811 UPDATE:**

J.D., Jose, Carla, Whitney & Marty presented:

- CEO Update: 7/1/21 return to work planning; been functional 24/7 even while remote. BOD changes discussed. CO 811 named in a UDP SC complaint - which they do not feel is accurate (them being included) that is being discussed with the parties. July Annual report on track. Damage reporting deadline is 3/31/2021 - uptick in registrations. One Call Systems International (OCSI) - 23 centers report consistently to the effort. Part of those efforts include CGA best practices which were last revised in the 90s; initial work to update those moving ahead.
- Operations update: 2021 Center Stats shared. Volume higher than forecast (likely due to weather). Damages slightly above last year; will monitor. Hold times still well below the threshold goal. Procedure/process changes: ticket header errors - performing initial analysis. CO 811 staff shared their hope to align stakeholder expectations with the timeframe of when changes can happen. Developing a plan for hybrid in-office/remote schedule for all departments.
- Member relations: Automatic positive response renotifications - 9% of transmissions for the last month; 12% improvement from 2020. 65% were sent to members that have been Tier 1; balance was members

that used to be Tier 2. Ongoing outreach to members regarding positive response as well as other relevant correspondence. 7 new members in Feb 2021: irrigation/ditch, HOA's & Oil/Gas.

- Public Awareness & Outreach: English iLearn811 Excavator course being updated in preparation for Spanish translation. Hosting increase from 4iQ has occurred. Jessica Bangs has joined the team as a digital marketing specialist.
- Damage Prevention: CO Excavation Safety Month in February - 9 sessions with 42-53 participants in each. CO 811 partnered with TX 811 to record a virtual presentation for the Global Excavation Safety (virtual) conference 4/6-8th. This and other events are posted on the website.

Commissioners asked questions about HOAs and buffer zones for mapping purposes. There is an 150 ft buffer for an excavation zone.

#### **COMPLAINT HEARINGS:**

- Review Committee members were selected for the April 4 hearing & initial availability reviewed for other hearings.
- Other: While not connected to complaints or questions for the AG, the Commissioners discussed a challenge in the industry, wherein a large project is being forecast and working with utility owners on relocation of facilities & jurisdiction. No decisions made & Commissioners with expertise on County issues and jurisdiction gave some helpful suggestions. Resources to submit questions to the Best Practice group can be found on the SC's webpage.

#### **BEST PRACTICES:**

- No substantive update; working through important issues in the subgroup.

#### **New Member/Onboarding feedback**

- Commission is evaluating, as members transition on/off, whether there are areas for improvement or sharing historical information.
- Feedback from Dana, as a new member, was that coming in at the start of the year and having the training was smooth. If/when members start mid-term they may want more support.
- 3 minute video on YouTube (Eric) is useful.
- Asked what the OPS staff does, a welcome email with links to key documents and logistics is sent.

#### **ADMINISTRATIVE ITEMS/OPS UPDATE:**

- PHMSA midterm report being developed; plan to share to Chris as Chair for review
- Confirmation hearing date: will be in May
- Road grading legislation introduced on 2/12/21; no additional action
- Commission members - from Boards & Commissions: request to consider diversity characteristics in addition to qualifications. There is a draft bill that (if implemented) would be implemented in 2022, however the B&C wants this to be started now. Staff is mid-process in filling vacant seats. Staff is asking for ways to perform outreach to increase the # of applicants. What next steps in communicating with current and future applicants does the Commission want to take?

Commission started with a broader discussion looking at whether there are any statistics that might point to what diversity there is or is lacking in the current group. Current application asks for gender, political affiliation, ethnicity and address (rural/urban). New mandate includes this and other criteria. Stats from the B&C based on all boards or commissions connected with CDLE covers some aspects. Commissioners asked what outreach is already done & the annual process by OPS staff was shared. The 2 spots currently open do not have a specific nominating entity listed in the Statute. Developing a process and following it through outreach can be a next step. Looking within CDLE and to other boards or commissions for resources is also an option. Commission discussed internally whether this is about changing the application &/or performing outreach. Ideas for path forward; plan to pursue multiple paths simultaneously.

**A Motion was made to develop an ad hoc group to draft a letter back to Boards & Commissions & potentially develop a policy/statement:** motion carried and discussion was entered. Discussed whether the entire Commission should approve the final draft. There was consensus to include the entire group. This led to an observation that a special meeting of the entire Commission might be relevant (to not have to wait until April for approval), a vote was taken to approve the motion. It was unanimously approved. Commissioners self-volunteered to be in the group. Doodle poll will be sent to determine a meeting time on 3/19/21 for 1 hour. Request for resources or thoughts from AG prior to the meeting.

**OTHER BUSINESS:**

- Special meeting doodle poll to Commissioners for last week of March - full Commission Special meeting

The next regular meeting is scheduled for April 8, 2021. (outside of potential special meeting)

Meeting adjourned at 2:39pm.