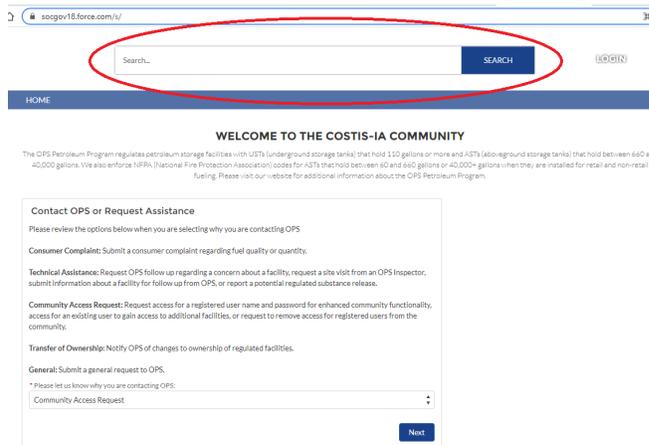


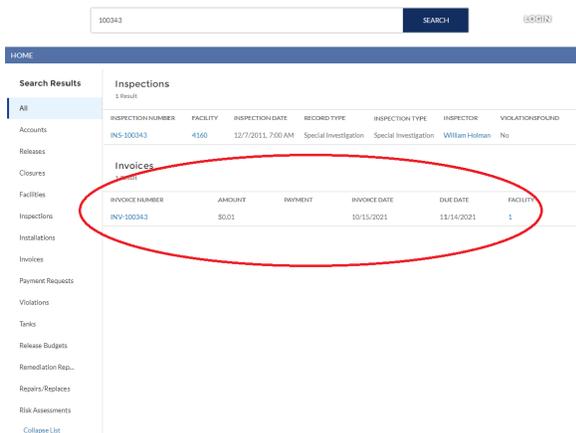


The process of paying invoices online has changed in that all payments must be initiated from the online COSTIS-IA Public Portal. When an invoice is issued, parties will proceed to the portal either via the link on the invoice or through the OPS website and from there, will be forwarded to the Colorado Interactive site for payment processing.

1. Proceed to the COSTIS-IA Public Portal via the link on the invoice or the OPS website:
  - a. Invoice link: <https://socgov18.force.com/s/>
  - b. OPS website: <https://ops.colorado.gov/>
2. In the Global Search bar (in red below), type the invoice number indicated on your invoice and select “Search”.



3. In most cases, the appropriate invoice should show up as indicated in red below. If you don't see the invoice, be sure to select the 'Invoices' link on the left hand side. Click on the invoice link (INV-100343).





4. Select the 'Pay Invoice' link on the top right. This will take you to the Colorado Interactive site for online payment.

100343 SEARCH LOGIN

HOME

Invoice INV-100343 **Pay Invoice**

Invoice Date	Amount	Amount Paid	Payment	Account
10/15/2021	\$0.01	\$0.00		OPS TEST

Information

Invoice Number: INV-100343  
Amount: \$0.01  
Amount Paid: \$0.00  
Outstanding Amount: \$0.01

Status: Unpaid  
Invoice Date: 10/15/2021  
Sent To Finance Date:  
Due Date: 11/14/2021

Invoice Payments (0)  
Invoice Line Items (1)

ILI-300031	Amount
Tank: \$0.01	

View All

Invoice Details

Collectible  
Fee Year

Handled via Payment Plan  
FeeInvoiceId

Related Records

5. Once connected to Colorado Interactive, you will follow the steps laid out.

COLORADO Official State Web Portal

1 Payment Type 2 Customer Info 3 Payment 4 Submit Payment

### Transaction Detail

The following amounts will be remitted back to the agency. An additional service fee will be applied after selecting a payment method. The service fee is \$.75 plus 2.25% of the order total for credit card payments or \$1 for electronic check payments.

SKU	Description	Unit Price	Quantity	Amount
ILI-300031		\$0.01	1	\$0.01
<b>Total</b>				<b>\$0.01</b>

### Payment

Payment Type

Payment Type \*  
Select One

NEXT >

Customer Information

6. After payment is submitted, you will see a confirmation screen as well as receive an email with a payment receipt. The payment may not automatically upload but COSTIS-IA will be credited shortly after the payment has been submitted.