Date: March 10, 2022
Location: Hybrid via Google Meet and at 633 17th St., Denver, CO, 80202.

Present:

| ✔  | Chris Kampmann | ✔  | Dale Kishbaugh | ✔  | Dana Bijold |
| ✔  | Jeannette Jones | ✔  | Jim Moody | ✔  | Julie McCaleb |
| ✔  | Mark Williams | ✔  | Patrick Fitzgerald | ✔  | Raymond Swerdfeger |
| ✔  | Rob Martindale | ✔  | Ted Jensen | ✔  | Terri King |
| ✔  | Dale Kishbaugh | ✔  | Jim Moody | ✔  | Raymond Swerdfeger |
| ✔  | Dana Bijold | ✔  | Julie McCaleb | ✔  | Terri King |
| ✔  | Esther Williams | ✔  | Lori Warner | ✔  | Rob Ellis |

* Indicates arrival after roll call . - indicates technical difficulties during roll call

Note: The meeting was recorded and started at 10:05 am. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us.

MINUTES APPROVAL
A Motion was made to approve the minutes from the February 10, 2022 meeting: There was no discussion; a vote was taken to approve the minutes. It was approved. Jim Moody abstained.

BEST PRACTICE DISCUSSION:
- Reviewed the workflow (chart) developed to create a Best Practice.
- Reviewed the existing Best Practices and how they might impact the idea of Large Project Coordination.
- The discussion of large projects began in October of 2020; there is no reference to this phrase in the law.
- 10 day tickets will fall into this in some regards. To be discussed in a future meeting.
- CO 811 Procedures Committee has draft work in this area, no completed document.
  - Jim Moody to look into what CO 811 had drafted.
  - How can all parties efficiently prepare when it is known that a large project is occurring.
  - Since not in the law, it would be a guidance for the industry.
- A definition may be warranted to know what falls into a Large/Complex project.
  - Anything that falls outside a standard ticket (if you think the language in the law works for you - go with that). If you want additional support and resources, here is a process).
  - If large numbers of ‘refreshes’ are required would that be a part of large projects.
  - Excel Energy looks at anything over 500 linear feet.
  - SUE is 1,000 linear feet, or boring (project types)
  - Who determines if the project is large or complex? Perhaps it is the Excavator that requests that their project is classified as a Large or special project. 1,000 linear feet is nothing in a rural environment, and a city block (under 1,000) can be very complex. Could be based on how many days of locating is required (that would come from the Owner/Operator), if it is more than 2 days.
  - Example of the challenges of locating in stages - when sections of an area are located and there are gaps in the locations, do not want to have an excavator assume the gaps were already cleared.
  - Consider criticality and potential risk (vs size/the word ‘large’), as opposed to size.
Consider parameters from either side - excavator and owner/operator
- If the work will take the excavator more than 30 days = large
- Is this about a meet being requested, or is this about more notice? It is not uncommon during the standard process to have a meet requested that might have been unexpected.
- New ticket category that allows for more than 2 days?
- Reasonable care is part of the law (positive response is required within 2 days - not necessarily marks

- Consider developing the Best Practice/Guidance that might eventually end up in Regulations. Regardless of whether that occurs, simply having the guidance may create a common expectation and process that resolves issues.
- Consider a list of issues (vs a definition) and determine solutions that can be the guidance and suggestions to resolve these (assuming all parties are willing to follow a process)
  - Perhaps types of large/complex projects will themselves have varied processes.
- What states have a Large Project process already?
  - New Mexico: it is a part of the law in this State. Driven by the excavator, based on timeline of expected work. On site meeting is required. “Wide area type” - get 15 days to complete the locates. In the Excavator Handbook. Also provide online training (~3 hours) about this process.
  - Georgia

- Sub-contractors and their roles should be considered.
  - General Contractor could be responsible for the coordination, everyone is still responsible for their own tickets.
  - Consider zones

- Ultimate Goal: Excavators are looking to have locates completed in enough time to meet their work schedule & facility owners are looking for enough notice to be able to perform the locates with their available resources.
  - 1 solution: notifying facility owners through the CO 811 system about the project and giving a due date; notification and refreshes will also want to be considered.
  - Work with CO 811 about this guidance being developed and invite to upcoming meetings for their thoughts of feasibility.
  - Issue to consider: what if a facility owner does not participate in the process?

- Process:
  - Way to give advance notice -ticket that is not a locate ticket & is a planning ticket
  - Option to pre-meet
  - Excavator should bring to the meeting a schedule
  - Locate tickets would reference this planning ticket
    - Process to tie tickets to this project is important & still every excavator needs to call in their own ticket (want to prevent a locator from having to go 3 times to mark the same place)
    - Considerations for all the practical issues will also want to be considered (refreshes, expiration, etc)

- Xcel Energy process - consider what they already have established with their locators. Key is communication. Consider inviting other facility owners to share their process.
- Suggestion to involve municipalities when permits are being requested/issued. Chris to look into what data if any there is in processes and will revisit this with the group.
  - Agrees that the various laws, permits, etc might overlap or support this
  - Denver City/County has a process and invite them as an SME

OTHER BUSINESS
- The group discussed next steps for future meetings, specifically who to invite & what to work on.
- The group discussed the items to present to the full Safety Commission.
- Tentative agenda: Admin items, give invited stakeholders 10-15 minutes to present their process with large/complex projects, Commission discussion on learnings.

The next meeting is April 14, 2022.

Meeting adjourned.