Date: September 12, 2019
Location: Colorado Department of Labor and Employment
633 17th Street, Suite 500
Denver, CO 80202

Present:

<table>
<thead>
<tr>
<th>✔</th>
<th>Chris Kampmann</th>
<th>✔*</th>
<th>Jim Moody</th>
<th>Mark Frasier</th>
<th>Randy Wheelock</th>
</tr>
</thead>
<tbody>
<tr>
<td>✔</td>
<td>Eric Kirkpatrick</td>
<td>Julie Mileham</td>
<td>✔</td>
<td>Mark Jurgemeyer</td>
<td>✔*</td>
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<tr>
<td>✔</td>
<td>Jeannette Jones</td>
<td>✔</td>
<td>Kat Duitsman</td>
<td>Mike Mills</td>
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<tr>
<td>✔</td>
<td>Jeff Rumer</td>
<td>Lori Warner</td>
<td>Patrick Fitzgerald</td>
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</tbody>
</table>

* Indicates they arrived after roll call

Note:
The meeting was recorded and started at 10:00 am. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us

MINUTES APPROVAL: A Motion was made to approve the minutes from the August 8, 2019, meeting: motion carried and discussion was entered. There was no discussion; a vote was taken to approve the minutes. It was approved by a unanimous vote.

BEST PRACTICES

“Electronically Locatable”
- Group reviewed the notes and draft document developed from the previous meeting’s discussion
- Group worked on developing a draft best practice
- Group determined that next steps will include continuing the drafting of an Electronically Locatable Best Practices document, to be reviewed at the next meeting

“Road Grading”
- No time during the meeting for discussion

OTHER BUSINESS:
- Members determined that moving forward topics would be given about 45 minutes to allow at least 2 topics to be discussed each meeting and prevent topics needing multiple meetings from impeding the process of other Best Practice items
- Members discussed a meeting summary to provide at the full Safety Commission meeting (September 12, 2019 12-4pm)
- Members discussed topics for the next Best Practices meeting

The next meeting is scheduled for October 10, 2019. Meeting adjourned at 11:53am.