



Date: November 10, 2021

Location: Remote via Google Meet and at 633 17th St., Denver, CO, 80202.

Present:

✓	Chris Kampmann	✓	Jim Moody		Patricia McKinney-Clark	✓	Ted Jensen
	Dale Kishbaugh	✓	Lori Warner	✓	Patrick Fitzgerald		
✓	Dana Bijold		Mark Frasier	✓	Ray Swedfeger		
	Jeannette Jones	✓*	Mark Williams	✓	Rob Ellis		

* Indicates arrival after roll call . - indicates technical difficulties during roll call

Note: The meeting was recorded and started at 10:05 am. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us.

MINUTES APPROVAL

A Motion was made to approve the minutes from the October 14, 2021 meeting: There was no discussion; a vote was taken to approve the minutes. It was approved unanimously.

TRAINING COURSES

- ACEC SUE training:
 - ACEC submitted a module list along with all applicable content.
 - In discussion with Commissioners it was noted that some modules are short (eg 14 minutes long). Request that all modules' descriptions include the length of the video
 - While they can be coupled they can also stand alone. There was a question about if any are prerequisites - not necessarily. The first module is an introduction and explains CO 811's purpose. Suggest that video be a part of any assigned remedial action involving ACEC courses.
 - ACEC designed it originally as a 1 day training (with all 6 modules), however these modules can stand alone.
 - Question about how someone earns a certificate - it is associated with a quiz & the quiz has questions from all modules.
 - Discussed how a person might access the training & how they prove completion. OPS staff described the current process with CO 811.
 - Noted that this educational content can be promoted proactively and used as remedial action.
 - Consensus was that in the event of remedial action - all modules should be assigned.
 - Dana to follow up: Can OPS advise ACEC that remedial action is assigned and/or how to track completion?

MARKING BEST PRACTICE

- Continued reviewing AG feedback on the draft and making changes as agreed to by the Commissioners.

- There was a lot of discussion around traffic control - changes were made to reflect the opinion of the Commission
- Comments were resolved; next steps include sharing it with the full Commission.

OTHER BUSINESS

- Discussed the plan to find a new Chair for Large Projects Best Practice (planned next for the Best Practice group). May not start this process until after the start of the new year (2022).

The next meeting is tentatively scheduled for February 2022. Exact date to be announced on the website.

Meeting adjourned at 11:32 am.